



WE ARE A DYNAMIC TEAM OF HOSPITALITY PROFESSIONALS

seeking a new team member to join us in providing a superior guest experience as **Guest Services Coordinator**. The Crossing at Ghost River is offering housing for the right person to join our team of people pleasers!

The Crossing at Ghost River is a corporate retreat/conference centre located 15 Km NW of Cochrane. The willingness to participate in all aspects of running a small conference center as part of a team intent on providing a quality guest service to clients is a requirement for this position. Duties will include guest check in, conference room set up and coordination, dining room set up and aesthetics. When clients are on site, Guest Services Coordinator will stay on site to serve clients. The ideal candidate will have sound judgment and problem solving skills, good verbal and written communication skills, have a valid driver's license and will be able to integrate with the existing team. **Guest Services Coordinator** is a full time (40 hours per week) position, with the necessity to work modified hours including evenings and/or weekends. Flexibility in this regard is essential.

This is a contract position starting on or about April 1, 2018 for 9 months. If you would like the opportunity to be part of this team in a growing business, please send your resume to the email below.

**Diane Young at youngd@crossingexperience.ca
or contact her at 403-932-3392**

Visit crossingexperience.ca